



# DEVON & SOMERSET FIRE & RESCUE AUTHORITY

<b>REPORT REFERENCE NO.</b>	DSFRA/10/26
<b>MEETING</b>	DEVON & SOMERSET FIRE & RESCUE AUTHORITY
<b>DATE OF MEETING</b>	16 DECEMBER 2010
<b>SUBJECT OF REPORT</b>	GENERAL ISSUES – REQUIREMENT TO CHANGE AUTHORITY BUDGET SETTING DATE 2011 AND VACANCIES ON COMMITTEES AND OUTSIDE BODIES
<b>LEAD OFFICER</b>	Clerk to the Authority
<b>RECOMMENDATIONS</b>	<p>(a) <i>that the Authority budget meeting 2011 be held on Monday 14 February 2011, commencing at 10.00hours in the Conference Rooms at Service Headquarters;</i></p> <p>(b) <i>that the Resources Committee (budget) meeting be held on Friday 28 January 2011, commencing at 10.00hours at Service Headquarters in Meeting Room B, Service Headquarters.</i></p> <p>(c) <i>that appointments be made to fill to the current vacancies on the Audit and Performance Review Committee and the Local Government Association General Assembly, the term of office to be until the Annual Meeting of the Authority in 2011.</i></p>
<b>EXECUTIVE SUMMARY</b>	<p>This paper addresses a need to change the date for the Authority's 2011 budget setting meeting and, as a consequence, the date for the preceding Resources Committee (budget) meeting.</p> <p>It also seeks appointments by the Authority to fill vacancies on the Audit and Performance Review Committee and the Local Government Association General Assembly.</p>
<b>RESOURCE IMPLICATIONS</b>	Nil
<b>EQUALITY IMPACT ASSESSMENT</b>	An initial assessment has not revealed any issues so significant as to require a full EIA.

<b>APPENDICES</b>	Nil.
<b>LIST OF BACKGROUND PAPERS</b>	Nil.

**1. AUTHORITY BUDGET MEETING 2011 – REQUIREMENT TO CHANGE DATE**

- 1.1 Somerset County Council has fixed its 2011 budget setting meeting for Wednesday 16 February 2011. This date, which was set by Somerset County Council after the Authority set its meeting dates for the 2010/11 municipal year, clashes directly with the date originally agreed for the Authority's budget meeting.
- 1.2 Consequently, there is a need to re-arrange the date of the Authority's budget meeting and, associated with this, the date scheduled for the preceding Resources Committee (budget) meeting.
- 1.3 Constituent authority calendars have been examined and the Chairman of both the Authority and the Resources Committee consulted. In light of this, coupled with the need to set the budget in sufficient time to notify billing authorities as to the level of precept, it is proposed that
- that the Authority budget meeting 2011 be held on Monday 14 February 2011, commencing at 10.00hours in the Conference Rooms at Service Headquarters; and
  - that the Resources Committee (budget) meeting be held on Friday 28 January 2011, commencing at 10.00hours at Service Headquarters in Meeting Room B, Service Headquarters.

**2. VACANCIES ON COMMITTEES AND OUTSIDE BODIES**

- 2.1 With the tragic and sudden death of Cllr. David Viney, vacancies now exist on:
- the Authority Audit and Performance Review Committee; and
  - the Local Government Association General Assembly (NOTE: Assembly meetings are only attended should there be fire-specific items on the agenda)
- 2.2 The Authority is therefore invited to appoint replacements to both the Audit and Performance Review Committee and the Local Government Association General Assembly, the term of office to be until the Annual Meeting of the Authority in 2011.

**M PEARSON**  
**Clerk to the Authority**